**BCOEL Steering Committee Meeting**

**October 30, 2018**

**Attending:** Brenda Smith (TRU), Caroline Daniels (KPU), Hope Power (SFU), Karen Meijer-Kline (KPU), Michel Castagné (CapU), Rosario Passos (BCIT), and Martin Warkentin (UFV).

**Minutes:** Martin Warkentin

 1.       Review of September 20, 2018 Minutes.

2.       Open Access Week – snapshot of sessions and sharing training documentation

KPU: Events on three campuses, 12 workshops total that covered: Z-Cred programs/degrees, Pressbooks, and Open Journal Systems ; OJS workshop was well attended; sporadic attendance at others, but much enthusiasm among attendees. The sharing of training documentation was discussed: this material will be posted on the KPU pressbooks libguide, and eventually on the BCOEL WordPress site.

BCIT: reported on the Open But Not Free event at hosted at SFU Harbour Centre. There were good perspectives offered by the panelists and good attendance with approximately 50 people.

The event was recorded, and still requires editing and file reduction before it will be posted in cIRcle. Unfortunately only the opening remarks will be available as there was not enough file space to record the entire event. Something to remember for next time.

Youtube update – tried to stream, but not right equipment; but is really easy to do. Will explore use of Mevo: <https://getmevo.com/>.

This can be tested prior to Open Education Week, so the process is figured out for a potential panel discussion then. BCOEL needs to create a Youtube channel.

SFU: Hosted the Open But Not Free panel discussion, a screening of Unpaywall, and some other information sessions on Open Access.

TRU: OA open house, pressbooks, repository; drop-in type session low key re: touchy issues at TRU (150-ish attended)

3.       Rebranding BCOER Tools

Are all resources present and accounted for? Is there any content that needs to be updated? Brenda will send out current list of resources to the Website and Networked Tools group.

4.       Next Face to Face Meeting for BCOEL

What kinds of activities can this include? Some suggestions:

* A PD roundtable: everyone repeats/summarises a recent conference presentation or activity conducted in their own institutions.
* Address specific items on the working group lists
* Discussion of how grants are managed in those institutions that have set this up.

Brenda will use some Doodle polls to identify the best date for all. Timing is contingent on weather and driving conditions.

5.       BCOEL WordPress site

Content was copied over. Darcy has some questions about organising and reorganising content. See: <https://oet.sandcats.io/shared/1yf6D_rg1gZIz4mYKGFdvC49-55Kh2ZFRSFr4svAgZr>

6.       Working Group Membership and Updates

a.       *Website and Networked Tools* - Caroline Daniels; Michel Castagné, and Darcye Lovsin

Michel will ask BC Campus to delete the old website content from BC Campus website.

b.       *Recruitment and External Engagement* - Brenda Smith, Debra Flewelling

Activities have been on hold with Debra’s absence; is there someone else available to work with Brenda?

c.       *Professional Development and Advocacy* - Hope Power, Martin Warkentin, Lin Brander, Erin Fields

The OA Week event was the main focus this fall. Need to start looking ahead to Open Education Week for another collaborative event.

d.       *PressBooks* – Caroline Daniels; Lin Brander; Jonas Lamb

Need to firm up membership and meet to determine future actions. Perhaps this group could work with the PD and Advocacy group? Karen has expressed interest in joining; Rosario will join the Pressbooks group.

7. Institutional Updates:

SFU: OER grant rounds are wrapping up for this year. There are some question on future source of funding.

KPU: OER grants are awarded three times per year; BC Campus matched funds put up by KPU; applied for BC Campus grants, but then administer internally.

TRU: Brenda facilitated a textbook writing sprint for one of their grant recipients in the Career Education department. Other support services participated. Process included planning the writing process going forward, and reviewing CC licenses and open education basics.