**BCOEL Steering Committee Meeting Minutes**  
September 21, 2021 1-2pm via Zoom

**Attendees**: Donna Langille (chair), Darcye Lovsin (notetaker), Urooj Nizami, Brenda Smith, Hope Power, Debra Flewelling, Lin Brander, Reba Ouimet, Martin Warkentin, Amanda Grey, Caroline Daniels, Kaitlyn Zheng (Guest), Caroline Korbel, Karen Meijer-Klein

**Regrets**: Lindsay (on leave), Ali de Haan, Roen Janyk (on leave), Erin Fields

**Meeting Agenda**

1. **Welcome**
2. **Agenda: Changes and additions**
3. **Approval of the September 20, 2021 meeting minutes**
4. **BCcampus Presentation (Kaitlyn, 15 minutes)**
   1. Demonstrated a new initiative by BCcampus - the Open Textbooks for Courses Finder
   2. The Open Textbooks for Course Finder uses the BC course transfer guide to identify if an open textbook at one institution is being used in a course that has transferrable courses at other institutions in BC
      1. <https://www.bctransferguide.ca/>
   3. Everyone was very excited for this project – members have wanted this for a long time!
   4. The Course Finder will be soft launched this fall and officially launched in the new year.
   5. If members of BCOEL have ideas for sharing this project, please pass them along.
5. **Research Project at BCIT (Lin and Rosario, 10 minutes)**
   1. BCIT Learning and Teaching Center – what can we do to support an increase in uptake of OERs? In classroom and online course design.
   2. Research project to review what BCIT is currently doing and how successful their OER programs are – are there other strategies BCIT can focus on based on baseline data at BCIT?
   3. Bringing the project to the group for suggestions on collecting baseline data on other institutions' OER programs for comparison
      1. Which institutions have grant programs, what are you doing for PD, zed-cred programs?
      2. Does BCOEL have any ideas for going about this? Survey? Padlet? (Group thought something more interactive than a survey was best – ie. A padlet or Google doc)
   4. CARL did an environmental scan using information from institution’s websites (a lot of work) - <https://www.carl-abrc.ca/wp-content/uploads/2020/07/OEWG_environmental_scan_eng.pdf>
   5. Open Education Service Evaluation [Template from UBC] - <https://docs.google.com/document/d/1TnF9iRqwJ7KohMElMxeTAP2aRxNDK9nWUYxvfBheZMA/edit>
   6. OE Strategy Discussion Summary - discussion with BCOEL and OER strategy/supports across institutions - <https://docs.google.com/document/d/1oh6nTacqyQEuOAJQIz37QrffNfdCBcrOVdPQNDL9aa4/edit>
   7. Question - Should BCOEL do a survey of institution’s open ed programs each year so this information is up to date and available? Way to track data over time.

**Add to agenda next week – Donna action item**

* 1. Should we extend BCOEL steering committee membership to other BC institutions so we have a larger reach?
  2. BCOEL previously decided to not include members on the Steering Committee unless they could commit to being on a working group – do we want to change this?
  3. Discuss next meeting.

1. **Assigning DOI/Handles to OER (Donna)**
   1. Do institutions apply DOIs to one instance of an open textbook in their IR or do they assign a DOI for each element of a book (ie. Each video)
   2. ISBN vs. DOI for open textbooks? Most institutions only supplying an ISBN.
   3. Question - What is the point of assigning DOIs to individual elements of a book? Maybe if a user can make a case for why they need a DOI
   4. BCIT OJS assigns DOI – but that is fairly new, so mostly they assign ISBNs at this point
      1. OJS can assign a DOI but unless you have a subscription to a DOI service the DOI does not get registered anywhere and is not useful
   5. Still a new – few institutions are offering DOIs right now
2. **Round table discussion & Open Access Week (Oct 25 – 31) Updates**
   1. BCIT – in person event for new engineering book launch (Wednesday @ 11:30) - <https://pressbooks.bccampus.ca/engineeringsystems/>
      1. Zoom event looking at past open education grantees and the impact the grant had on their teaching and OER (Thursday @ 11:30)
   2. UBC – Indigenous knowledge and open education symposium – October 22, 10:00-1:00 - <https://libcal.library.ubc.ca/event/3623290>
   3. Douglas – inviting people to come and talk about OER and open access
      1. Students creating a video
   4. JIBC – first open education working group meeting
   5. TRU – combination of open access and OER – all online
      1. Intro to OER
      2. Showcase of grantees
      3. Creative Commons workshop
      4. Scholarly Communications – intro to open access and research
   6. Who is working from home?
      1. JIBC – full-time, but in discussions for future hybrid model
      2. BCIT – part-time WFH/On campus
      3. TRU – part-time WFH/On campus
      4. Douglas – full-time, but in discussions for future hybrid model
      5. UBCO – not 100% remote, but flexible
      6. SFU – varies across divisions/roles/locations - most part-time
      7. UFV – still some figuring out to do, but mostly on campus
3. **Adjournment**
   1. Meeting adjourned at 1:57pm. Next meeting is Monday, November 15th from 1:00-2:00pm