**BCOEL Steering Committee Meeting Minutes**  
September 21, 2021 1-2pm via Zoom

**Attendees**: Donna Langille (chair), Martin Warkentin (notetaker), Darcye Lovsin (notetaker), Amanda Grey, Urooj Nizami, Brenda Smith, Caroline Daniels, Hope Power, Debra Flewelling, Karen Meijer-Klein, Lin Brander

**Regrets**: Lindsay (on leave), Ali de Haan, Reba Ouimet, Roen Janyk (on leave), Erin Fields

**Meeting Agenda**

1. **Welcome**
2. **Agenda: Changes and additions**
   * **Added:** Update added to round table on how institutions are dealing with transition from remote to onsite work in the Roundtable.
3. **Approval of the June 14, 2021 meeting minutes**
   * Minutes approved.
4. **BCOEL Steering Committee 2021/22 Meeting Dates**
   * Meeting dates approved
5. **BCOEL 2021/22 Priorities**
   * Review of the Google doc at: <https://docs.google.com/document/d/132ApUMaJ40Ut-NCRgSdJGoixHRhrCMnwWTotopSggFg/edit>
   * Updates, questions, and clarifications about the roles and commitments of each section.
   * Updates:
     + Brenda: no uptake of the mentorship program over the summer. Plans to try some outreach and promotion about this program for the new academic year. Action: Brenda and/or Debra to send information out on listserv(s).
     + Are others involved in open education groups outside of the BCOEL? If someone is working on another group, this should be added to BCOEL document to indicate members’ contributions – everything is relevant to BCOEL work. Good for information sharing as well. Some additions made to the list:
       - OEN Steering Committee
       - Open Education Conference Program Planning Team
       - UN Sustainable Development Goal Open Pedagogy Fellowship
     + Update on CARL OE WG: Erin Fields was the chair, now vacant position.
6. **Open Access Week (Oct 25 – 31)**
   * Discussion about an event focusing on *Best Practices in Fair Use for Open Educational Resources* for Open Education Week in March. Perhaps something bridging the conservative and risk averse agents in OER creation versus proponents of the “large and liberal” interpretation of fair dealing. Note there is an appendix in this document about the Canadian context.
   * An anonymous poll unanimously indicated no one has the capacity to organise a BCOEL Open Access Week event, but those planning events at their institutions will endeavor to list on the BCcampus list of events for cross promotion and attendance at virtual events.
7. **Round table discussion**
   * Douglas – new open education group that includes higher admin
     + Library director (Trish) is chair
     + Successful so far and able to accomplish goals
   * BCIT – posting an 80% librarian position with open ed in portfolio
     + Launching engineering open textbook soon

* KPU – pausing giving out open ed grants for this semester to re-strategize future grants
  + Identifying areas that are lacking
  + Published a few new OERs
    - Political Ideologies and Worldviews: An Introduction
  + Getting single-sign on for Pressbooks instance
* UBCO – grants now administered by provost office
  + OER streamed within education grants rather than its own system
* TRU – four pillars of open identified on campus
  + open pedagogy, open research, OER, open publishing
* Question on is there a market for external Pressbooks consultation?
  + A few members mentioned that at their institutions students do Pressbooks support
    - Might be too costly for researchers to hire an external consultant (how much is a librarian’s time worth?)
    - Students gain experience through this type of work

1. **Adjournment**
   * Meeting adjourned at 2:00pm
   * Next BCOEL Steering Committee Meeting is scheduled for October 18, 2021.