**BCOEL Steering Committee Meeting Minutes**

April 17th 1-2pm [via Jitsi](https://meet.jit.si/BCOEL)

Attendance: Darcye Lovsin, Amanda Grey, Ian Linkletter, Liz Johnson, Caja Blomley, Donna Langille, Lindsay Tripp, Lin Brander, Elena Kuzmina, Martin Warkentin, Brenda Smith, Ali de Haan

Guest: Josie Gray (BCcampus)

Regrets: Erin Fields

**Meeting Agenda**

1. **Welcome**
2. **Agenda: Changes and additions**
   * EK – OER Conference
3. **Approval of the March meeting minutes**
   * Approved as presented
4. **Process for Inclusion in Open Collection** - Josie Gray – BCcampus
   * Segment recorded for those missing. Contact Darcye if you wish to access it.
   * Presentation by JG
     + Vision Statement for the B.C. Open Collection: The [BC Open Collection](https://collection.bccampus.ca/) is an OER collection where people can find open and free textbooks to use or modify for many subject areas in the province. Our users choose to go to the BCcampus side because it makes textbook selection easy by narrowing the vast selection of OER into a highly-curated list of the most relevant textbooks for BC institutions.
     + Changes: New website and back-end; inclusion of courses created by BC instructors and funded by BCcampus; decision to only include student-focused resources in the collection (no PD resources)
     + Collection Overview: Currently doesn’t support items that aren’t associated with a textbook or a course
     + Collection Criteria Needed: Textbooks (criteria are learning objectives, etc., to be used in a classroom); Accessibility is now mandatory; High Quality (criteria is well designed, free of errors, copyright compliant, etc.
     + Identifying Resources: Books are reviewed by Josie who makes decision on what to add and when to add it
   * Responses from BCOEL
     + What is the difference between the BC Open Collection and SOL\*R
       1. SOL\*R isn’t being actively maintained. Not encouraging people to use it as much.
       2. They are working on a site for PD resources
     + Is there transparency about feedback? If textbooks aren’t accepted into the collection.
       1. Yes, JG sends feedback on why a textbook isn’t accepted. If it’s something that the author can’t change, it is added to the OER Directory. If the issue is accessibility, JG provides extra information so that they can go back and make the changes needed. The accessibility feedback takes the most amount of work (followed by not knowing how to prioritize).
     + Are they processing books as they come in on a first come-first serve basis?
       1. Yes, for external recommended materials. They prioritize Canadian made first.
     + [OER by Discipline Guide](https://opentextbc.ca/oerdiscipline/), is this a place where instructors could go for other OER materials that aren’t associated with a textbook or course.
       1. Yes, but content is not reviewed.
     + Choosing resources, since there are clear guidelines. Any difficulties about whether it should be included or not?
       1. Biggest issue is evaluating based on subject matter. Currently trusting certain publishers, but not always possible for self-published textbooks. In the past they have looked for reviewers, but it’s difficult to find.
     + If someone is thinking about creating a book, who at BCcampus can help them go through the criteria to make sure it meets the guidelines?
       1. Want to do this as soon as possible, it’s easier to do from the beginning. Josie has created the [Getting Started](https://opentextbc.ca/gettingstarted/) guide to provide basic information and links to other resources. BCcampus also has a [series of webinars](https://opentextbc.ca/gettingstarted/back-matter/webinars-oer-production-series/) and are working on creating new webinars.
     + Proposed Committee, what is the vision of membership and would there be compensation?
       1. Would like people across institutions to represent a wide range of perspectives. Would like to compensate for time, funding is definitely a possibility. There is a similar model being used by other projects. It’s an on-going project, so members would be cycling in and out.
5. **Sol\*R – still being updated?**
   * Confirmed by JG that it is no longer being updated
6. **BCOEL in-person meeting/event - Update**
   * AG, IL, and DL have put together a survey to gather info from members about what types of activities, how long the event should be, and potential dates that people are available. DL will send it out to everybody.

**Please respond to the survey by next Monday (Apr 24)**

1. **Incoming BCOEL Chair 2023/2024**
   * Coming to the end of the term, need to find an incoming chair for next year.

**Let DL know if you are interested in the position.**

1. **Website**
   * Current website is not openly licensed. Do we want to put a license on ours?
   * BCcampus is CC-BY; KPU is CC-BY-SA

**AG will add CC-BY license to website.**

1. **OER Conference**
   * BCcampus used to provide funds for people to travel and attend, but doesn’t seem like they are anymore. Can BCOEL do some advocacy around requesting some funding?
     + BCcampus is currently under a very tight budget. We can let them know this is an area of need, but be realistic with expectations.
   * Ideas for sharing institutional support
     + Approach disciplinary groups in BC to let them know about funding opportunities and examples of successful projects (Intro Crim and Geography Manuals).
     + Share PD opportunities related to Open
2. **Arley McNeney (Cruthers)**
   * Lindsay Tripp spoke about the passing of Arley McNeney and her impact on the open community
3. **Roundtable**
4. **Adjournment**

Adjourned at 1:55