**BCOEL Steering Committee Meeting Agenda**

March 11 from 1:00-2:00pm – online via Zoom

Attendance: Amanda Grey, Elizabeth Johnston, Debra Flewelling, Martin Warkentin, Ian Linkletter, Donna Langille, Lindsay Wilson, Hope Power, Ali de Haan, Reba Ouimet, Erin Fields, McKenzie Young

Regrets: Darcye Lovsin, Lindsay Tripp

# Agenda

1. Welcome
2. Confirm Meeting Agenda
3. Approval of Feb 12, 2024 Minutes – approved
4. Open Education Week
	1. BCOEL Event Recap
	2. Other Institution Events
		1. KPU: Open pedagogy information session; asynchronous “what is” course launched; open pedagogy workshop.
			1. Competing campus events during this week which results in attendance issues, considering hosting events later in the month instead.
		2. UBCO: spreading events out throughout the month of March as attendance has also been an issue. Upcoming events: keynote speaker and workshop about including podcasts/audio in the classroom.
		3. Douglas: Open pedagogy event (faculty presenting on role within UNSDG fellowship); faculty speaking about students publishing in Pressbooks and Pressbooks experience in general.
		4. SFU: working lunch for those involved in OER across campus and in [re]building a community of practice; Open in Action panel (student and faculty panel hybrid event)
		5. BCIT: event with 3 instructors discussing their experiences with receiving grant funding for OER projects.
5. Meeting with Clint from BCcampus
	1. BCcampus Strategic Plan
	2. BCcampus Hewlett Grant Application
		1. ACTION: Send any final suggestions to AG by end of week
6. OER Commons Working Group
	1. Working group to start in Summer 2024
	2. Darcye Lovsin, Elizabeth Johnston, Ali de Haan, Amanda Grey (to be confirmed)
7. Roundtable
	1. Douglas/Debra:
		1. Are there dedicated librarians helping faculty with OERs and if so, to what extent? This could be helping generally, providing OER suggestions, support with publishing and formatting, and copyright review, amongst other things.
			1. UBC & UBCO, UFV, KPU shared examples of staff/people who do this work at their respective campuses.
		2. Do institutional instances of Pressbooks go automatically into the BCcampus repository?
			1. SFU: connect faculty with BCcampus support who can help with Pressbooks publishing
			2. KPU: institutional instance is automatically shared in Pressbooks directory (can select a box in settings for this feature); does go into BCcampus, but this is a lengthy process.
	2. Ascenda/Ali: Who oversees institutional instances of Pressbooks?
		1. KPU: AG oversees and reach out to Pressbooks for help. The Teaching and Learning analysts set up Pressbooks initially which required a lot of work, but once the instance is set up, minimal additional management is needed.
	3. UCW:
		1. New scholarly communication and copyright librarian role
		2. Updates to the tiered payment system proposal: currently working through the details of what each tier will look where to allocate the funds.
	4. KPU: what is the usage rate for faculty who receive grant funding?
		1. UBC: Effects of COVID slowdown still being felt. Need more time to better assess how funding is/is not being used.
	5. KPU:
		1. Hoping to start an Open Education community of practice at KPU (build community of engagement)
		2. Soon to publish Open Education Wordpress site that includes toolkits, how-to-guides, general info, best practices and accessibility guidelines for faculty.
8. Adjourn