**BCOEL Steering Committee Meeting Minutes**

**January 13, 2025 – 13:00-14:00 – online via Teams**

**Attendance:** Liz Johnston (Chair), Amanda Grey (incoming Chair), Debra Flewelling, Ali de Haan, Ian Linkletter, Hope Powers, Lindsay Tripp, Lindsay Willson

**Regrets:** Karen Meijer, McKenzie Young,

# Agenda

1. Welcome, 1:02pm
2. Confirm Meeting Agenda
3. Approval of December 9th, 2024 Minutes
4. OER Week planning
5. Potential Speakers
	1. Rajiv Jhangiani (or someone he recommends)
	2. Robin DeRosa
		1. Against Hope presentation from OE Conference 2024
	3. Rajiv and Robin together (done relatively recently at Douglas)
	4. Anne Gagne
		1. Accessiblity and OERs
		2. Recent blog posts on the state of education and cycles
	5. Could ask BCcampus if they have any recommendations for someone local
		1. **Liz will reach out to Arianna and ask**
6. Potentially showing several different smaller presentations to have discussions
7. Potential Location
	1. Downtown (BCIT, SFU, Ascenda, or UCW) vs New West (Douglas)
		1. **Liz will send poll to Steering Committee**
8. Roundtable
	1. ZTC Course Marking – Debra
	Douglas is moving forward with this; wondering who else does this?
		1. UCW is starting to request all additional costs, including textbooks, be included with course information
		2. BCIT is going to be starting in September 2025, been working on it for several years
		3. Langara working on Workday for Students, ZTC was requested but not likely
		4. KPU has been doing this for a while
	2. Citing OERs – Liz
	Citing OERs in APA format recommend treating OERs like Websites with retrieval dates.
		1. UCW decided to treat them like ebooks
		2. OERs with DOIs or ISBNs are registered as ebooks; if they don’t have them then it’s a website
	3. Institutional Marketing departments to promo Open Ed – Amanda
	How much do we use Marketing to create materials vs creating them ourselves
		1. Marketing departments tend to be very slow
		2. Brand colours aren’t always WCAG compliant
9. Adjourn, 1:54pm